3472/A, Street no:-7, S.G.M. Nagar fbd-121001, India

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images2sonu.kaushik14@gmail.com

**Yogesh Kaushik**

**Senior** Purchase engineers at Polymed Limited.

**Objective**

* Seeking a challenging position in an organization that will make the best use of my Skills and IT experience and allow me to contribute in the organization.
* Willing to learn emerging technologies quickly and maintain a persistent effort to upgrade and share my skills in the competitive environment.

**Summary**

* Total 5 years of professional experience.
* Worked on Oracle DB server, Unix and Linux server.
* Leadership skills, Good Motivator, Self-starter and quick learner.

**Higher Qualification**

|  |  |
| --- | --- |
| Graduation | B.Tech (C.S.E.) from MDU, Rohtak (Haryana) in 2012 |
| Higher Secondary | D.A.V. Public School, Faridabad (CBSE Board) in 2008 |
| Secondary | D.A.V. Public School, Faridabad (CBSE Board) in 2006 |

**Technical Skills**

|  |  |
| --- | --- |
| Operating Systems | Microsoft Windows server, Linux, Unix |
| Technologies | Hardware and Networking, Microsoft Office, Internet, HTML, Audio Video operations, C ,C++, JAVA |
| Database | SQL, Oracle |

**Experience Summary**

* Currently working with Polymed Limited as senior Purchase Engineers.
* 3 years of experience with JCB India Ltd. (Team Lease India ltd) as Purchase Executive.
* 2 years experience with M/s ESCORTS LTD AMG Plant-2, Faridabad as trainee.

**Current Profile Description**

|  |  |
| --- | --- |
| Current Company | **POLYMED LIMITED** |
| Duration | 04-DEC-2017 to present |
| Designation | SENIOR ENGINEER PURCHASE |
| Nature of Work | **Currently working as a** Senior Engineer Purchase **at Polymed Limited where my responsibilities are to create purchase orders and managing goods to be deliver on time.**  **In Polymed I am working on a project of New palnt in IMT Faridabad.** |
| Responsibilities | * **Preparation of formal RFQ as per the scope of work provided by users.** |
| * **Material purchasing of Capital items for manufacturing and Projects** |
|  | * **Look after purchasing of regular consumable for production line - negotiation and formal PO /Rate contract processing.** |
| * **Formation of Yearly rate contracts to reduce number of PO’s.** |
| * **PR and PO online process smooth line for user convenience to meet the delivery time and quality required.** |
| * **Vendor management and development through assessment and evaluation with the help and feedbacks from users.** |
| * **Co-ordination with Civil engineer at site and arrange material.** |
| * **Consumble items like desktop, laptop and it equipment along with all necessary items for building construction** |
| * **Creation of legal Service level agreement as per the guidelines from Legal dept.** |
| * **Documentation as per the Auditor guidelines.** |

**Previous Profile Description**

|  |  |
| --- | --- |
| Current Company | **Team Lease India ltd** |
| Duration | 13-Aug-2014 to present |
| Designation | Purchase Executive |
| Nature of Work | **Worked as** Purchase Executive **at JCB India LTD. On Team lease India Ltd pay roll where my responsibilities are to purchase orders and managing goods to be deliver on time.** |
| Responsibilities | * **Preparation of formal RFQ as per the scope of work provided by users.** |
| * **Material purchasing of Capital items for manufacturing and Projects (Infrastructure plant and machinery).** |
|  | * **Look after purchasing of regular consumable for manufacturing- negotiation and formal PO /Rate contract processing.** |
| * **Look after purchases of Maintenance spares and services (AMC’s )** |
| * **Formation of Yearly rate contracts to reduce number of PO’s.** |
| * **PR and PO online process smooth line for user convenience to meet the delivery time and quality required.** |
| * **Support user dept. With cost effective sourcing.** |
| * **Vendor management and development through assessment and evaluation with the help and feedbacks from users.** |
| * **Creation of legal Service level agreement as per the guidelines from Legal dept.** |
| * **Documentation as per the Auditor guidelines.** |

|  |  |
| --- | --- |
| Company Name | **M/s ESCORTS LTD AMG Plant-2,Faridabad** |
| Duration | 1-Sep-2012 to 09-Aug-2014 |
|  |  |
| Designation | Trainee |
| Nature of Work | **Currently working as an Trainee at** ESCORTS LTD AMG Plant-2 **where my responsibilities are to manage inventory of store on oracle.**   * **Maintain inventory on oracle daily basis.** * **Receive material as per schedule** * **Creating part num of new incoming material on sap.** * **Manage material on time for production.** |
| Responsibilities | * **Maintain inventory on oracle daily basis.** * **Receive material as per schedule** * **Creating part num of new incoming material on sap.** * **Manage material on time for production.** |

**PROJECTS**

* **Minor project on Online Shopping (.net)**
* **Major project on Cryptography(.net)**

**Personal Details**

**Present Address** :3472/A, Street no:-7, S.G.M. Nagar fbd-121001, India

**Date of Birth** :14thJan, 1991

**Sex** :Male

**Nationality** : Indian

**Languages Speaks** : English, Hindi, French.

**YOGESH KAUSHIK**

**Signature**